

House of Commons Academy (HoCA), Islamabad
(A subsidiary of AVERROES CENTRE of EXCELLENCE)
Prospectus 2026–2027



“Ignorance leads to fear; knowledge leads to light.”
In honour of Ibn Rushd (Averroes), 1126–1198 CE

CONTENTS

Section	Page
Message from the President/ CEO	1
Who We Are, HoCA & The Averroes Legacy	2
Our Educational Philosophy	3
Why Choose HoCA?	4
Academic Programmes Offered	5
CSS Preparatory Programme, Detailed Curriculum	6
Islamic Studies (CSS & spoken Arabic)	8
Our Distinguished Faculty	10
Campus & Learning Resources	11
Assessment & Performance Tracking	12
Student Life & Co-Curricular Activities	13
The HoCA-Averroes Alumni Network	14
Admission Process	15
Fee Structure & Payment Plans	16
Scholarships & Financial Assistance	17
Important Dates (Academic Calendar)	18
Contact Information	19

MESSAGE FROM THE PRESIDENT/CEO

Assalam-o-Alaikum,

It is my honour to present the Prospectus for the **House of Commons Academy (HoCA)** operating under the esteemed banner of **Averroes Centre of Excellence, Islamabad.**

We recognized that in a rapidly changing world, mere exam preparation is not enough. Today's aspirants need intellectual depth, philosophical grounding, and the ability to bridge classical wisdom with contemporary challenges.

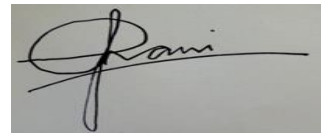
This is why we established the Averroes Centre of Excellence.

Named after the great Andalusian polymath Ibn Rushd (Averroes), this Centre represents the intellectual soul of HoCA. It is where we go beyond rote memorization to cultivate *tahqiq* (critical inquiry). It is where faith and reason are not seen as adversaries, but as twin pillars of a complete education.

HoCA is a premier institution for CSS and competitive examination preparation in the federal capital. Whether you join us for our flagship CSS Preparatory Programme, or our general academic enrichment courses, you become part of a legacy that values Clarity, Excellence, and Service.

I invite you to read through this prospectus, visit our campus, and take the first step towards transforming not just your career, but your entire worldview.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Ihsan', with a long horizontal line extending to the right.

IHSAN GHANI

WHO WE ARE, THE AVERROES LEGACY/HoCA

House of Commons Academy (HoCA): The Foundation

Established in the heart of Islamabad, **House of Commons Academy (HoCA)** is a premier institution dedicated to preparing Pakistan's future leaders for the Central Superior Services (CSS) and other competitive examinations. We strive for academic rigour, experienced faculty, and consistent results.

Our Motto: *Intellect. Honesty. Integrity.*

Ibn Rushd (Averroes) – Our Guiding Light

Born in Córdoba in 1126 CE, Ibn Rushd was a jurist, physician, astronomer, and philosopher. He is best known for his profound commentaries on Aristotle and his defence of philosophy against theological literalism. His core belief- **reason and revelation** are harmonious and form the bedrock of our teaching methodology.

At the Averroes Centre, we teach our students to:

- Question with respect.
- Reason with evidence.
- Lead with integrity.

Averroes Centre of Excellence: The Intellectual Wing

Aspect	HoCA (The Institution)	Averroes Centre (The Philosophy)
Role	Parent academy, administration, exam strategy	Curriculum design, intellectual ethos, advanced modules
Focus	CSS/PMS exam success & general academics	Deep analytical thinking, Islamic intellectual tradition, governance philosophy
Legacy	Trusted brand in Islamabad	Honouring the 12th-century Andalusian scholar
Deliverable	Qualified civil servants	Enlightened, critical-thinking leaders

WHY CHOOSE HoCA?

1. The Only Centre with an Intellectual Identity

While many academies teach the CSS syllabus, we are the only institution in Islamabad that grounds your preparation in a coherent philosophical framework, the Averroesian harmony of faith and reason.

2. The "Double-Layer" Teaching Approach

Layer 1 (Foundation & Academic Preparation): Build a strong foundation through English, History, Pakistan Affairs, and other core conceptual subjects, followed by comprehensive syllabus coverage in regular classes and continuous assessment through quizzes, assignments, and mock examinations.

Layer 2 (Advanced Practice & Expert Development): Strengthen examination performance through intensive written practice, regular answer evaluation, and the Learning from Experts Series, where distinguished practitioners, academicians, and civil servants provide advanced insights, mentorship, and exam-oriented guidance.

3. Unmatched Faculty

Our instructors are not just teachers; they are subject-matter experts. Many hold PhDs, have served as CSS examiners, or are retired civil servants who understand the psyche of the FPSC.

4. Islamabad's Most Conducive Campus

Located in Sector G-11, our campus provides a serene, focused, and well-equipped environment for rigorous study.

ACADEMIC PROGRAMMES OFFERED

Programme	Duration	Target Audience
CSS Preparatory Programme (Comprehensive)	05 Months	Graduates aiming for CSS-2027
PMS Preparatory Programme	05 Months	Aspirants for Provincial Management Services
General Academic Enrichment	Flexible	Lifelong learners interested in Islamic philosophy, political thought, and Averroesian studies

CSS PREPARATORY PROGRAMME, DETAILED CURRICULUM

Our flagship 6-month CSS programme covers all **6 compulsory subjects** (600 marks) and offers selective optional subjects.

Compulsory Subjects

Subject	Marks	Key Content Areas Covered
English Essay	100	Decoding essay, essay structures, research and content collection, covering past and contemporary topics
English (Précis & Composition)	100	Grammar, précis writing, comprehension, sentence correction, translation
General Science & Ability	100	Basic physics, chemistry, biology, environmental science, and general ability
Current Affairs	100	National & international issues, Pakistan's foreign policy, global trends
Pakistan Affairs	100	History, geography, economy, constitution, politics of Pakistan
Islamic Studies	100	Introduction to Islam, Sirah, human rights, Islamic civilization and culture, public administration in Islam, Islam and the world, Islamic code of life

Optional Subjects

We offer expert coaching in the following optional subjects across the seven FPSC groups:

Subject	Marks
International Relations	200
Political Science	200
European History	100
History of USA	100
Governance and Public Policies	100
Journalism & Mass Communication	100
Gender Studies	100
Environmental Sciences	100
Psychology	100
Criminology	100
Sociology	100
Pashto/Punjabi	100

Special Features of the CSS Programme

- **MPT Preparation:** Specialized coaching for the CSS Screening Test (MCQs)
- **Weekly Answer-Writing Drills:** FPSC-style questions, evaluated with detailed feedback.
- **Monthly Mock Exams:** Full-scale simulation of the CSS written examination.
- **Viva Voce/Interview Preparation:** Mock interviews with expert panels

OUR DISTINGUISHED FACULTY

The faculty of HoCA and the Averroes Centre is our greatest asset. Our instructors are carefully selected for their academic credentials, teaching experience, and commitment to student success.

Instructor	Subject	Background
Dr. Zaheer Ahmad	Islamic Studies	PhD Arabic Linguistics, MA Islamic Studies, Lecturer at the International Islamic University Islamabad (IIUI), Capital University of Science & Technology (CUST), Quaid-i-Azam University (QAU), Islamabad.
Mr. Khalid Kakar	Pakistan Affairs (Economy portion)	BS Economics, and Visiting Faculty at the International Islamic University Islamabad (IIUI)
Mr. Ihsan Ghani	Pakistan Affairs	Former IG KP, National Coordinator NACTA, DG Intelligence Bureau, Teaches at Quaid-i-Azam University (QAU), Islamabad.
Dr. Masood Khattak	Current Affairs	PhD International Relations, Lecturer at Quaid-i-Azam University, Islamabad, National Defence University (NDU), International Islamic University Islamabad (IIUI)
Dr. Azizullah Khattak	English Essay	PhD Applied Linguistics (University of Auckland, New Zealand) MA English Language & Literature (University of Auckland, New Zealand) Currently lecturer at National University of Modern Languages (NUML) Islamabad
Mr. Aamir Abbas	General Science & Ability	MS Data Science (UET Lahore). BS Computer Science
Mr. Babur Ghani Khan	English Précis & Composition	Graduate Diploma in Philosophy, University of Saint Andrews (Scotland, UK) BS in Social Sciences, Lahore University of Management Sciences (LUMS)

Visiting Faculty & Guest Speakers

We regularly host:

- **Serving and retired CSP officers** for mentorship sessions.
- **Renowned scholars**
- **Diplomats and policymakers** for current affairs discussions.

CAMPUS & LEARNING RESOURCES

Facility	Description
Smart Lecture Halls	Air-conditioned, multimedia-equipped, comfortable seating for 40+ students
Dedicated Scholars’ Lounge	Books on CSS, Islamic Studies, History, Philosophy, and Current Affairs; comfortable reading spaces
Digital Resource Portal	Online access to lecture notes, recorded sessions, e-books, and FPSC past papers
Computer Lab	High-speed internet for research and online mock tests
Cafeteria	Hygienic, affordable meals and refreshments

ASSESSMENT & PERFORMANCE TRACKING

To ensure you are on track for the CSS examination, we employ a rigorous, data-driven assessment system.

Assessment Type	Frequency	Purpose
Subject Quizzes	Weekly	Test conceptual clarity in each subject
Answer-Writing Workshops	Twice a week	Practice FPSC-style subjective questions
Monthly Mock Exams	Last week of each month	Full CSS simulation under exam conditions
MPT Screening Mocks	Bi-annually	MCQ-based screening test preparation
Performance Reports	Monthly	Comprehensive feedback on strengths and areas needing improvement
One-on-One Mentoring	Fortnightly	Personalised guidance on optional subjects and time management

STUDENT LIFE & CO-CURRICULAR ACTIVITIES

At HoCA and the Averroes Centre, we believe in developing well-rounded individuals.

Averroes Debate & Discussion Forum

- “Learn from the Experts” weekly sessions on contemporary issues
- Encourages critical thinking and public speaking.

Book Club: The Averroes Circle

- Reading and discussing foundational texts (e.g., *The Incoherence of the Incoherence* by Averroes, *Islam and Modernity* by Fazl-ur-Rahman).

Leadership & Ethics Seminars

- Workshops on integrity, discipline, and emotional intelligence for future civil servants.

Community Service Initiatives

- Organised visits to orphanages and community centres, embedding the vital values Civil Service for future leaders.

Health & Wellness

- Mindfulness and stress management sessions.

THE HOCA-AVERROES ALUMNI NETWORK

When you graduate from the Averroes Centre/HoCA, you do not just leave with a certificate, you join a lifetime network of excellence.

Our Alumni Community Includes:

- CSS officers serving in Pakistan's federal bureaucracy.
- PCS/PMS officers in provincial governments.
- Academics and scholars in leading universities.
- Corporate leaders and policy analysts.

Alumni Benefits:

- Invitations to annual networking receptions.
- Mentorship for those reappearing for the exam.
- Access to the HoCA-Averroes digital library for life.

ADMISSION PROCESS

Eligibility Criteria

Programme	Eligibility
CSS & PMS Preparatory	Currently enrolled in the final semesters of a Bachelor's degree, or already a graduate.

Application Steps

Step	Action
1.	Obtain/Download the Admission Form (from campus or website).
2.	Fill out the form completely and attach the required documents.
3.	Submit the form along with fee to the Admission Office.
4.	Attend the Mandatory Orientation Day before classes commence.

Documents Required

- Filled & Signed Admission Form.
- 2x Passport-size photographs.
- Copy of CNIC (Student).
- Original Fee Deposit Slip.

FEE STRUCTURE & PAYMENT PLANS

CSS/PMS On-Campus Programs

Program	Duration	Proposed Fee
Complete Compulsory Subjects	3 Months	Rs. 55,000
English Essay + Precis	2 Months	Rs. 27,000
English Essay	2 Months	Rs. 19,000
English Precis & Composition	1 Month	Rs. 15,000
General Science & Ability	2 Months	Rs. 15,000
Any Single Subject	1 Month	Rs. 11,000
Complete Optional Subjects	3 Months	Rs. 55,000
Compulsory & Optional Subjects	5-6 Months	Rs. 85,000

CSS/PMS On-Campus Program Installment Plan

CSS/PMS COMPULSORY	Total Fee	1st Installment	2nd Installment
Complete Compulsory Subjects	Rs. 60,000	Rs. 33,000	Rs. 27,000
English Essay + Precis	Rs. 31,000	Rs. 19,000	Rs. 12000
English Essay	Rs. 19,000	Full Advance	N/A
English Precis & Composition	Rs. 15,000	Full Advance	N/A
General Science & Ability	Rs. 15,000	Full Advance	N/A
Any Single Subject	Rs. 11,000	Full Advance	N/A
Compulsory & Optional Subjects	Rs. 85,000	Full Advance	N/A

CSS/PMS Online Program

Program	Duration	Proposed Fee
Complete Compulsory Subjects	3 Months	Rs. 29,000
English Essay + Precis	2 Months	Rs. 12,500
English Essay	1 Month	Rs. 9,000
English Precis & Composition	1 Month	Rs. 7,000
General Science & Ability	2 Months	Rs. 7,000
Any Single Subject	1 Month	Rs. 5,500
Complete Optional Subjects	3 Months	Rs. 45,000

CSS/PMS Online Program Installment Plan

CSS/PMS ONLINE	Total Fee	1st Installment	2nd Installment	3rd Installment
Complete Compulsory Subjects		Rs. 9,000	Rs. 10,000	Rs. 10,000
English Essay + Precis	Rs. 19,000	Rs. 7,000	Rs. 7,000	Rs. 5000
English Essay	Rs. 13,000	Full Advance	N/A	N/A
English Precis & Composition	Rs. 9,000	Full Advance	N/A	N/A
General Science & Ability	Rs. 13,000	Full Advance	N/A	N/A
Any Single Subject	Rs. 9,000	Full Advance	N/A	N/A
Complete Optional Subjects	Rs. 45,000	Full Advance	N/A	N/A

Fee Structure for Evaluation Program

EVALUATION	HoCA Student with Less than 80% Attendance & Library Students	External Student
English Essay	Rs. 7,000/Month	Rs. 9,000/Month
English Precis & Composition	Rs. 5,000/Month	Rs. 7,000/Month
All Compulsory Subjects	Rs. 29,000/2 Months	Rs. 33,000/2 Months
All Optional Subjects	Rs. 25,000/2 Months	Rs.29,000/2 Months
Complete CSS Evaluation	Rs. 50,000/2 Months	Rs. 75,000/2 Months
Current Affairs, Pakistan Affairs & General Science and Ability	Rs. 15000/Month	Rs. 19000/Month
Any single Subject	Rs. 5000/Month	Rs. 7000/Month
Essay Evaluation (Per Essay)	Rs. 500	Rs. 1500
Full English Precis Paper	Rs. 500	Rs. 1000
Essay Outline & Introduction	Free	Rs. 500
English Precis & Composition	Free	Rs. 500
Single Subject Paper Evaluation	Rs. 500	Rs. 1000

Note: “HoCA Students with above 80% Attendance and good reviews from faculty will have Free Evaluations throughout their sessions”.

Fee Structure for Test Series

TEST SERIES	CHARGES
Compulsory Subjects	Rs. 7700
Optional Subjects	Rs. 2000/200 Marks Subject & Rs. 1000/100 Marks Subject
English Essay & English Precis	Rs. 3500
Current Affairs, Pakistan Affairs & General Science & Ability	Rs. 5000
Any single Subject	Rs. 2000

HoCA Library Fee & Membership Policy

Category	Monthly Fee
HoCA Students (8 Am Till 10 Pm)	Rs. 8,000
Evaluation Students (8 Am Till 10 Pm)	Rs. 8,000
External Students (8 Am Till 10 Pm)	Rs. 9,000
Library (Night Owl) (10 Pm Till 6 Am)	Rs. 4500

Note: “*External students opting for 6-month or 12-month membership and paying the full amount in advance shall also be charged at the discounted rate of Rs. 8,000 per month.*”

SCHOLARSHIPS & FINANCIAL ASSISTANCE

We are committed to ensuring that financial constraints do not hinder deserving candidates.

Scholarship Category	Eligibility	Concession
Early Bird Scholarship	Admission before announced deadline	10% of Fee
Sibling Scholarship	Real brother/sister enrolled in HoCA	10% of Fee
Group Admission Scholarship	2–5 students admitted together	20%
University Ambassador Scholarship	Approved campus ambassador	20%
Averroes Merit Scholarship	Top 5 performers in the admission screening test	20%
Financial Hardship Scholarship	Genuine need-based cases	As approved by CEO
Children/Siblings of CSPs	Serving/Retired CSP Officers' children	10%
Children of Armed Forces Officers	Serving/Retired Armed Forces personnel's children	10%
Children of Teachers	Serving/Retired teachers' children	10%
HoCA Alumni Scholarship	Existing HoCA students joining another program	20%
Special CEO Scholarship	Exceptional cases approved by CEO	25% OR as approved by CEO
MoUs & Collaborations Scholarships	Granted to students as a result of MoU with Universities, Colleges or NGOs.	As approved in the MoU

Important Rules

- Maximum concession under normal circumstances shall not exceed 20%.
- Concessions shall not be combined. Student shall only avail the highest applicable concession.
- Any concession above 10% requires CEO approval.

CONTACT INFORMATION

Averroes Centre of Excellence/ House of Commons Academy, Islamabad

Address: Plot 5G, Street 100, G-11/3, Islamabad, Pakistan (Adjacent to The Black Hole)

Contact Details:

Medium	Information
Phone	+92-51-2760333
WhatsApp	+92-344-5819884
Email	Houseofcommon01@gmail.com
Website	https://www.houseofcommons.pk/
Facebook	House of Commons
Instagram	House of Commons Academy

Office Hours:

- Monday–Saturday: 8:00 AM – 10:00 PM
- Sunday: Closed (but online queries are monitored)

OUR FINAL WORD

"The pursuit of knowledge is a light that no darkness can extinguish."

Join us. Transform your career. Transform Pakistan.

Disclaimer: The information in this prospectus is accurate at the time of publication. The institution reserves the right to amend programmes, fees, and schedules without prior notice. For the most current information, please refer to our official website or contact the admissions office.